

# NBES PTA Committees

If you are interested in joining a committee, please contact us at [NorthBendElemPTA@gmail.com](mailto:NorthBendElemPTA@gmail.com)!

## EVENT COMMITTEES:

**Walk-a Thon Committee** – Meets just as school starts to plan our biggest fundraiser of the year. Responsible for setting up and organizing: music, decorations, games during the event, treats after the Walk-a-Thon, the pep rally and cheers, the ordering of T-shirts, sponsors, advertising, money collection envelopes, and tracking donated funds. The monies are used to support our budget which includes assemblies, Patriot Program, Family Reading Project, STEM Night, and more.

**Book Fair Committee** – Organizes a book fair in the fall and the spring. Sets up, decorates and takes down the event, creates flyers. The largest task is obtaining and organizing volunteers to run the cash register and assist students with their purchases.

**Trunk-or-Treat Committee** – In partnership with Jarrettsville Elementary and the Jarrettsville Volunteer Fire Company, this group puts together a Trunk-or-Treat event on a weekend selected by the JVFC.

**Winter Wonderland Committee** – Creates a fun craft night at JVFC on one evening in December. The committee sets up stations and plans crafts. Activities include: writing letters to Santa, visits with Santa, making ornaments, making picture frames and many more.

**Bingo Night Committee** – A Family Bingo Night held in the cafeteria or at JVFC. The committee is responsible for organizing door prizes, prizes for games, arranging food to be sold, and securing a bingo caller/MC for the event.

**Stem Night Committee** – Winter/early spring evening event with high school volunteers assisting in running stations. Committee will create, set up and run several STEM tables and activities within a theme. Stations from previous STEM Nights are available. High school volunteers will need to be secured as well as some parental support.

**Original Works Committee** – This is a onetime event held in the fall where children create a drawing which is sent to Original Works. Parents can purchase t-shirts, mugs, plates, etc. featuring their child's artwork. The committee organizes the art materials, secures volunteers to help children, and manages the sign up.

**Running Club Committee** – Responsible for organizing an afterschool run/walk for 4 to 6 weeks in the Spring.

**Outdoor Movie Committee** – Three Movie Night events per year – fall, winter and spring. Outside company will set up and show movie. Committee will organize concession rentals, games, and food.

**Bendy's Pool Party Committee** – A family swim night at the North Harford Swim Club for an end of year party. Organizes food/drinks, servers, pool side games and registration desk.

**Donuts with Grownups** – A before school event where parents are invited to have breakfast with their children. Coordinated with the weeks of Book Fair (October and April), the committee organizes food/drinks (donuts, fruits) and volunteers to serve.

**Patriot Program Committee** – Students are rewarded for completing Patriotic requirements. Volunteers needed in every class to assess students and track completion from the fall through the spring. The committee organizes a Patriot Assembly held in May, and a trip for 5<sup>th</sup> grade Patriots.

**5<sup>th</sup> Grade Farewell Committee** – Organized by 5<sup>th</sup> grade parents with 5<sup>th</sup> grade teachers. Plans/organizes food/drinks/games/t-shirt for their end of year party.

**Staff Appreciation Week Committee** – Provides thank you gifts for staff during one week in May.

**Hospitality Committee** –Assists with food purchases, cooking and/or serving at the Staff Breakfasts, Bus Driver Breakfast, Kindergarten Welcome Dinner, Back to School Night, and organize Holiday Restaurant servers.

**Spirit Night Committee** – Organizes monthly family fun nights at various community restaurants which will help raise money for our PTA but also provide a night out for students to meet their friends outside of school.

**Bowling Party Committee** – Organizes a bowling party at Forest Hill lanes on a Sunday in January. Collects door prizes and giveaways for the event.

**Bull Roast Committee** – Organizes a Bull Roast for parents in March. Procures venue, caterer, and decorations. Sets up Silent Auction, Raffle prizes, door prizes.

### **NON-EVENT COMMITTEES:**

**Membership Committee** - Issues membership cards to new members and tracks members on an Excel spreadsheet. Reports membership count at meetings.

**No Cost Fundraising Coordinator** –Send out flyers 2-3 times a year requesting parents use Box Tops, Coca Cola Gives, etc. Possibly find new and exciting programs to enroll in.

**Bear Reading Program Committee** – The volunteer for this program sends out monthly reading logs to students to track reading times. Comes in monthly to collect the logs and distributes Pizza Hut coupons for students who complete reading that month.

**Reflections Committee** – Each fall through winter, the MD PTA has a theme each year for students to creatively interpret through dance, art, photography or writing. This committee is responsible for advertising the event, and organizing people to judge entries.

**Yearbook Committee** – This committee is responsible for creating (designing) and publishing our yearbook. They will need to secure photographers and a publisher. This begins in September and is ready to submit for publication by the end of April.

**Nominating Committee**- Meets in March to find new officers for open positions and organizes the general election in May. Five people are needed for this committee.

**Gifts of Sunshine Committee** – Volunteers provide get well or congratulation cards and gifts to staff through the year, monthly teacher birthday lunches, stock the staff lounge and collect Teacher Favorites and Teacher Wish List papers.

**Beautification Committee** – Helps to take care of flower beds and other small projects around school. Updates lobby periodically to engage students.

**Sponsorship Committee** – Procures gifts and funds from area businesses. Businesses donate in exchange for advertisement on our PTA Facebook page, NBPTA.com website, and Walk-A-Thon t-shirts.